

Sample Letter of Recommendation – (specialty) Residency Program

RE: Letter of Recommendation for _____

Dear Program Director:

I write this letter of recommendation with genuine enthusiasm. As an assistant professor in the Department of (specialty), I have worked with _____ on numerous occasions. I first met _____ when she applied to work with me on a summer research project. During that summer, we surveyed medical students to assess preceptor behaviors that students observed and noted to be contrary to what they were taught previously in the pre-clinical years. _____ served as an invaluable member of our team and approached her work with enthusiasm. I was quite impressed with her ideas and grasp of research topics. She quickly learned a fairly complicated SPSS software data entry and analysis system and developed an extensive database. She also took interviews and helped analyze that qualitative data. She gave a very good presentation to our faculty and deans regarding our findings.

I have also worked with _____ in clinic on several occasions these past two years. Most recently she completed a month long elective at our rural clinic in _____, Missouri. She is quite adept at collecting information during a history and physical exam and has demonstrated a superior ability to develop a differential diagnosis and treatment plan. She is quite intelligent and very well read. She communicates well with patients and can develop a bond within minutes.

As you can see from her CV, _____ is quite involved with several medical student groups and has demonstrated great leadership in these roles.

Overall, _____ is the best medical student I have worked with. She is very professional, courteous, motivated, enthusiastic and compassionate. She will be a huge asset to the family medicine residency that gets the honor of working and further training her.

I give _____ my full support and highly recommend her to your (specialty) residency program. _____ has waived her right to see this letter.

Sincerely yours,