


Title: Graduate Medical Education - Program or Institutional Closure - Policy

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I. Policy Statement

- A. The purpose of this policy is to set forth procedures and guidelines in the event that a program intends to reduce its size or close and/or if the graduate medical education training programs under the institutional sponsorship of University of Missouri Health Care (MUHC) should be closed.
- B. This policy is important because there must be procedures to ensure that residents are able to complete their graduate medical education in the event that their residency program at MUHC should close or reduce in size. Compliance with this Accreditation Council for Graduate Medical Education (ACGME) guideline is necessary for continued institutional and program accreditation.

II. Definitions

Resident – Resident means an intern, resident, or fellow who is formally accepted, enrolled, and participating in an approved MUHC medical training program. (based on CMS Guidelines for Teaching Physicians, Interns, and Residents and ACGME Glossary of Terms).

III. Process/Content

- A. Training Programs
 - 1. Representatives of MUHC will inform the Designated Institutional Official (DIO), the Graduate Medical Education Committee (GMEC), and residents as soon as possible when there is intent to reduce the size of, or close, one or more programs.
 - 2. When there is a perceived need to reduce or close a program, and before any reduction or closure of programs occurs, the GMEC will be asked for recommendations and input. The Dean will make final decisions.
 - 3. For programs planning a reduction in size or closing, residents already in the program will either be allowed to complete their education in the current program or will be assisted in enrolling in another ACGME accredited program in which they can continue their education.
 - 4. Notification will be sent to the ACGME by the Designated Institutional Official (DIO), indicating intent to voluntarily reduce or close a program.

Title: Graduate Medical Education - Program or Institutional Closure - Policy

5. Residents will be given final notification of the action by the DIO and the program director. This will include the effective date of the reduction or closure as soon as it is known.

B. Institution

1. Representatives of MUHC will inform the DIO, GMEC, and residents as soon as possible if it intends to close or discontinue institutional sponsorship of any graduate medical education training programs.
2. In the event that all training programs under the institutional sponsorship of the MUHC should be closed, all residents will receive notification of this action and the effective date of closure from the DIO and their program director as soon as possible.
3. Residents will be assisted by their program director in finding new graduate medical education positions.
4. In the event that an affiliated institution closes, all efforts will be made to arrange for similar educational experiences in another setting.

IV. Attachments

Not Applicable

V. References, Regulatory References, Related Documents, or Links

Not Applicable