


Title: Graduate Medical Education - Special Review Protocol

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I. Policy Statement

- a. The purpose of this policy is to set forth the procedures and reasons for conducting a Special Review of a residency program.
- b. This policy is important because the Graduate Medical Education Committee (GMEC) is charged with oversight of residency programs. Reviewing programs periodically to monitor compliance with Accreditation Council for Graduate Medical Education (ACGME) program requirements and other issues that may arise is necessary to ensure continued institutional and program accreditation.

II. Definitions

- a. Not Applicable

III. Process/Content

- a. All graduate medical education programs (both those accredited by and those not accredited by the ACGME) are sponsored by University of Missouri Health Care (MUHC).
- b. All ACGME accredited programs submit an annual update via WebADS. All programs regardless of accreditation status, submit an annual report of program performance through New Innovations.
- c. The reports, together with Faculty and Resident ACGME surveys are considered in the GMEC evaluation of Annual Reports.
- d. Information gleaned from the annual reports, the surveys, and any other ACGME and Resident Review Committee (RRC) communications are also considered.
- e. The GMEC is required by the ACGME to demonstrate effective oversight of underperforming programs through a Special Review process.
- f. When there is a question of program underperformance or other issues, the Designated Institution Official (DIO) may initiate a Special Review process.
- g. Special Reviews may also be done when a program is scheduled for a site visit or in preparation for a self-study.
- h. The DIO will determine the criteria of the reviewed and actions taken subsequent to the Special Review.
- i. The following may be reviewed as part of the Special Review process:

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- i. Curriculum and evaluation, including goals and objectives for each rotation and types of evaluations.
- ii. Compliance with ACGME program requirements.
- iii. Effectiveness in addressing areas of noncompliance and concerns in previous reviews or site visits.
- iv. Annual ACGME surveys from residents and faculty.
- v. Responses, comments, and results from meetings with or surveys of program residents and faculty.

IV. Attachments

- a. Not Applicable

V. References, Regulatory References, Related Documents, or Links

- a. Not Applicable